

Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input checked="" type="checkbox"/> Key Decision	<input type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input checked="" type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Director of Communities, Housing and Environment		
Contact person:	Joanne Clough	Telephone number:	
Subject²:	Request to use a third party external framework for the Supply of Machinery, Plant and Ancillary Equipment from The Procurement Partnership Limited and North Eastern Purchasing Organisation		
Decision details³:	<p>What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.)</p> <p>The Chief Officer Parks and Countryside approved in line with Contract Procedure Rule 3.1.7 the use of the TPPL and NEPO framework for grounds maintenance and plant equipment, including handheld tools (new & used) in order for the Parks and Countryside Service to procure machinery, plant and ancillary equipment through secondary calls for competition or direct ordering where deemed appropriate.</p> <p>The contract will be awarded for 12 months commencing on the 22nd May 2021 with an option to extend up to 36 months, this includes the use of the replacement framework that NEPO put in place once the current framework expires. The annual spend has been estimated at £650,000 with a total potential value of £2.6 million pounds.</p>		

¹ Give title of Director with delegated responsibility for function to which decision relates.


² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.

	<p>A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate) The purpose of this report is to seek approval under Contract Procedure Rule (CPR) 3.1.7 for the Parks and Countryside service to use a third party framework agreement procured by The Procurement Partnership Limited (TPPL) and North East Purchasing Organisation (NEPO) for the purchase of grounds maintenance and plant equipment, including handheld tools (new & used) which is specialist to horticulture, agriculture and arboriculture.</p>
	<p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p>
Affected wards:	All wards
Details of consultation undertaken⁴:	Executive Member Cllr Rafique, 02/11/20
	Ward Councillors
	Others
Implementation	Officer accountable, and proposed timescales for implementation
List of Forthcoming Key Decisions⁵	Date Added to List:- 30/10/20
	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision
	If Special Urgency Relevant Scrutiny Chair(s) approval Signature _____ Date _____
Publication of	If not published for 5 clear working days prior to decision being taken the reason why not possible:

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

report⁶	If published late relevant Executive member's approval	
	Signature	Date
Call In	Is the decision available ⁷ for call-in?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public:	
Approval of Decision	Authorised decision maker ⁸ Sean Flesher, Chief Officer Parks and Countryside	
	Signature 	Date 28/04/21

⁶ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁷ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

⁸ Give the post title and name of the officer with appropriate delegated authority to take the decision.